

**Section 1 – Annual Governance Statement 2019/20**

We acknowledge as the members of:

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2020, that:

Agreed		Yes	No	Yes	No	N/A	has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.		<input checked="" type="checkbox"/>					
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.		<input checked="" type="checkbox"/>					
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.		<input checked="" type="checkbox"/>					
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.		<input checked="" type="checkbox"/>					
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.		<input checked="" type="checkbox"/>					
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.		<input checked="" type="checkbox"/>					
7. We took appropriate action on all matters raised in reports from internal and external audit.		<input checked="" type="checkbox"/>					
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.		<input checked="" type="checkbox"/>					
9. (For local councils only) Trust funds including trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.		<input checked="" type="checkbox"/>					

\*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on: 30/05/2020

and recorded as minute reference: 50/20

Clerk

Chairman

Approval was given:

Signed by the Chairman and Clerk of the meeting where

*[Handwritten signatures of Chairman and Clerk]*