

April Parish Council Meeting.

The meeting on the 6/4/20 will not take place in the Primary School, but in view of Government guidance will be held online. However if there are any issues you would like to raise then these can be emailed to brethertonpc@yahoo.co.uk. If you are not on email then you can ring Glenys the Clerk on 01772 746178. If you are going to ring just leave your name and phone number, giving the number twice and Glenys will ring you back

AGENDA OF THE FULL PARISH COUNCIL MEETING

1/20 Apologies

To receive and accept apologies for absence.

2/20 Declarations of Interest

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda. Where a Member has a pecuniary interest in an agenda item they should declare this at the commencement of the meeting and, immediately prior to the consideration of the agenda item, leave the room for the duration of that item. Where during consideration of an agenda item, it becomes apparent that the Member has a pecuniary interest, the Member should immediately declare it and not be involved in online discussions.

3/20 Minutes of the Full Council Meeting held on the 3rd February 2020

To approve the minutes of the full Parish Council meeting held on the 3/2/20

4/20 Matters raised by members of the public, Police or County or Borough Councillors

The Clerk will report on any issues raised by email or telephone.

5/20 Planning

Members to consider the following new/amended planning applications. None as at 27/3/20

Ref No	Location	Details
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6/20 Finance

Payment

6/01/20 Members to receive, consider, approve and sign the following applications for payment.

Cheque No.	Recipient	Description	Amount £
1653	Glenys Southworth	Feb Salary	179-75
1656	Glenys Southworth	Mar Salary	179-75
1657	Glenys Southworth	Mar Expenses	51.97
1658	Wignalls Landscapes	Grounds Maintenance work in Mar	499.13
1659	Lancashire Association of Local Councils	Subscription for 2020-21	149-84
1660	Redleg. Net Ltd	Domain Management	24
1661	Birchall Electrical Services	Fitting of new defibrillator cabinet	100
1662	Rufford Printers	Printing of Spring Newsletter	105
1663	The Lancashire Best Kept Village Competition.	Entry Fee	20
1664	Lancashire County Council	Room Hire Jan/Feb/Mar	75

Monitoring Statement

6/02/20 Members to receive, consider, approve and sign the Financial Monitoring Statements for the periods to 29/2/20 and the 31/3/20

7/20 **Highway Issues**

- Members to consider;
The running list of accidents and
Any updating information.

8/20 **Appointment of Internal Auditor**

Members to agree the appointment of the Internal Auditor

9/20 **Internal Audit Terms of Reference**

Members to consider the Terms of Reference

10/20 **Proposed amendment to Standing Orders**

Members to consider the proposed amendment

11/20 **Proposed amendment to Financial Regulations**

Members to consider the proposed amendment

12/20 **Risk Assessment**

Members to review the contents of the Risk Assessment

13/20 **Decisions taken by the Chair and Vice Chair**

Consideration of 3 additional Items at the February Meeting

- o Lancashire County Council consultation on the budget
- o Representation at the Best Kept Village Competition Information Evening
- o Play Area Annual Inspection Report

Payment of invoices;

- o Play Inspection Company Cheque No £1651 £81
- o Chorley Local Plan leaflets Cheque No 1652 £35
- o Payment of Wignalls Landscapes for work carried out in Feb. Cheques No 1655 £355-13
- o Payment of the Clerk's Expenses for Feb 2020. Cheque No 1654 £68-22

Agreed that Croston Junior Football Club be given until the end of April 2020 to remove the obsolete changing rooms

Agreed that the Cricket Club be given a further 6 months from the 28/3/20 to provide evidence of a 25 year lease.

Agreed that Bretherton enter the Best Kept Village Competition with the Parish Church being the 'church entry'

Website; to continue with the existing arrangements (Redleg Net Ltd), but the possibility of updating the site be investigated

Agreed to the holding of the April Parish Council Meeting online in view of National Guidance in relation to the Covid 19 virus

14/20 **Freedom of Information Act Publication Scheme**

Members to review the contents of the Scheme

15/20 **Asset Register**

Members to agree the contents of the Asset Register

16/20 **Ditches**

Members to consider the maintenance of ditches

- 17/20 **Repairs to Play Area**
Members to consider the repairs needed
- 18/20 **Change.org website**
Members to consider use of the website
- 19/20 **Lancashire County Council; Consultation on the use of Bunting**
Members to consider responding to the consultation
- 20/20 **VE Day Celebrations**
Members to consider the information from the National Association of Local Councils
- 21/20 **NALC Consutation of Rural Bus Services**
Members to consider responding to the consultation
- 21/20 **Date and Time of Next Meeting**
Members to agree date of the next full Parish Council Meeting (4/5/20)., which will be the Annual Genral Meeting. The AGM is normally preceded by the Annual Assembly at 7.30pm. Members may wish to consider Government Guidance before agreeing the arrangements for the Annual Assembly and AGM
- 22/20 **The next iitem would normally be considered following the Exclusion of Press and Public**
Due to the confidential nature of the business to be transacted.
- 23/20 **Repairs to the Seat on the Recreation Ground**
Members to consider the costing received

Glenys Southworth, Clerk to Bretherton Parish Council ;March 2020