

Minutes of the Full Council Meeting held on the 6th April 2020. Due to the Corona Virus, the meeting was held on line at 7.30pm

Present; Cllr Devany, Cllr Jackson, Cllr Lloyd, Cllr Farbon, Cllr Wait, Cllr Wigley and Mrs. G Southworth, Clerk to the Parish Council

1/20 **Apologies**
None.

2/20 **Declarations of Interest**
None

3/20 **Minutes of the Full Council Meeting held on the 3rd February 2020**
The minutes of the meeting held on the 3/2/20 were deemed to be a correct record and were signed by the Chair.

It was **RESOLVED** to adjourn the meeting

4/20 **Matters raised by members of the public, Police or County or Borough Councillors**
As this was an online meeting the public could not be present. However the following issues had been raised with Councillors by members of the public.
Blockage of public rights of way. Advice is to be sought from the County Council Play Area. According to Government lockdown rules, play areas have to be closed
Rented accommodation, a letter is to be sent to the Lilford Estate Office

It was **RESOLVED** to reconvene the meeting

5/20 **Planning**

Members to consider the following new/amended planning applications. None as at 27/3/20

Ref No	Location	Details	Decision
20/00290/MNMA	Eagles Rest Marl Cop Bretherton Leyland PR26 9BD	Minor non-material amendment to planning application 19/00260/FULHH (Two storey side extension (following demolition of existing detached garage) and single storey rear extension) involving the addition of render	It was RESOLVED to make no comment

6/20

**Finance
Payment**

It was **RESOLVED** to pay the following invoices. The invoices having been inspected/authorized by Cllr Jackson and Cllr Wigley

Cheque No.	Recipient	Description	Amount £
1653	Glenys Southworth	Feb Salary	179-75
1656	Glenys Southworth	Mar Salary	179-75
1657	Glenys Southworth	Mar Expenses	51.97
1658	Wignalls Landscapes	Grounds Maintenance work in Mar	499.13
1659	Lancashire Association of Local Councils	Subscription for 2020-21	149-84
1660	Redleg. Net Ltd	Domain Management	24
1661	Birchall Electrical Services	Fitting of new defibrillator cabinet	100
1662	Rufford Printers	Printing of Spring Newsletter	105
1663	The Lancashire Best Kept Village Competition.	Entry Fee	20
1664	Lancashire County Council	Room Hire Jan/Feb/Mar	75

Monitoring Statement

It was **RESOLVED** that the monitoring statements for the periods 29/2/20 to the 31/3/20 be approved and the Chair signed the statements on behalf of the Parish Council

7/20

Highway Issues

It was **RESOLVED** to note the;

_Running List of accidents

The letter from CC Iddon

8/20

Appointment of Internal Auditor

It was **RESOLVED** to agree the appointment of the Internal Auditor

9/20

Internal Audit Terms of Reference

It was **RESOLVED** to agree the Terms of Reference

10/20

Proposed amendment to Standing Orders

It was **RESOLVED** to agree the proposed amendment

11/20

Proposed amendment to Financial Regulations

It was **RESOLVED** to agree the proposed amendment

12/20

Risk Assessment

It was **RESOLVED** to agree to the contents of the Risk Assessment

13/20 Decisions taken by the Chair and Vice Chair

It was **RESOLVED** to note the decisions

Consideration of 3 additional Items at the February Meeting

- Lancashire County Council consultation on the budget
- Representation at the Best Kept Village Competition Information Evening
- Play Area Annual Inspection Report

Payment of invoices;

- Play Inspection Company Cheque No £1651 £81
- Chorley Local Plan leaflets Cheque No 1652 £35
- Payment of Wignalls Landscapes for work carried out in Feb. Cheques No 1655 £355-13
- Payment of the Clerk's Expenses for Feb 2020. Cheque No 1654 £68-22

Agreed that Croston Junior Football Club be given until the end of April 2020 to remove the obsolete changing rooms. In view of the lockdown it was agreed by the Chair to extend the date to the 30/6/20.

Agreed that the Cricket Club be given a further 6 months from the 28/3/20 to provide evidence of a 25 year lease.

Agreed that Bretherton enter the Best Kept Village Competition with the Parish Church being the 'church entry'

Website; to continue with the existing arrangements (Redleg Net Ltd), but the possibility of updating the site be investigated

Agreed to the holding of the April Parish Council Meeting online in view of National Guidance in relation to the Covid 19 virus

14/20 Freedom of Information Act Publication Scheme

It was **RESOLVED** to agree the contents of the Scheme

15/20 Asset Register

It was **RESOLVED** to agree the contents of the Asset Register

16/20 Ditches

It was **RESOLVED** to include information in the Summer Newsletter

17/20 Repairs to Play Area

It was **RESOLVED** to note the contents of the Play Inspection Report

18/20 Change.org website

The item was withdrawn

19/20 Lancashire County Council; Consultation on the use of Bunting

It was **RESOLVED** to note that the Consultation had been postponed

20/20 VE Day Celebrations

It was **RESOLVED** to note the plans in relation to the War Memorial

21/20 NALC Consultation of Rural Bus Services

It was **RESOLVED** to respond to the consultation

21/20 Date and Time of Next Meeting

It was **RESOLVED** to await further Government guidance on the lockdown

22/20 The next item would normally have been considered following the Exclusion of Press and Public

Due to the confidential nature of the business to be transacted.

23/20 Repairs to the Seat on the Recreation Ground

It was **RESOLVED** to agree the repairs

There being no further business the Chairman closed the online meeting at 8.20 pm

Signed.....

Position.....

Date.....