

Minutes of the Annual General Meeting and Full Council Meeting held on the 14th May, 2018 at Bretherton C of E Primary School, South Rd, Bretherton @ 8pm.

Present; Cllr Farbon, (Cllr Jackson), Cllr Lloyd, Cllr Wigley, Mrs. G Southworth, Clerk to the Parish Council

20/18 Election of Chairman and Signing of Acceptance of Office

Cllr Lloyd was duly elected as Chairman and signed the Acceptance of Office

21/18 Election of Vice Chairman and Signing of Acceptance of Office

Cllr Wigley was duly elected as Vice Chairman and signed the Acceptance of Office

22/18 Apologies

Apologies were received from Cllr Rigby and Cllr Wait

23/18 Declarations of Interest

None

24/18 Minutes of the Full Council Meeting held on the 9/4/18

The minutes of the meeting held on the 9/4/18 were deemed to be a correct record and were signed by the Chairman.

As no members of the public were present the meeting was not adjourned

25/18 Matters raised by members of the public, Police or County or Borough Councillors

None

26/18 General Power of Competence

It was **RESOLVED** to adopt the General Power of Competence

27/18 Planning

Planning Applications:

| Ref | Location | Details | Decision |
|----------------|---|---|---|
| 18/00393/FULHH | Smithy Cottage Eyes Lane Bretherton Leyland PR26 9AS | Single storey side extension and replacement outbuilding. | It was RESOLVED to make no comment |

28/18 Finance

28.01.18 Payment

It was **RESOLVED** to pay the following invoice. The invoices having been inspected/authorized by Cllr Jackson and Cllr Wigley

| Cheque No. | Recipient | Description | Amount £ |
|------------|--|--|----------|
| 1537 | Glenys Southworth | April Salary | 168-87 |
| 1538 | Glenys Southworth | April Expenses | 109-34 |
| 1539 | Wignalls Landscapes | Grounds Maintenance in April | 346-80 |
| 1540 | Lancashire Association of Local Councils | Attendance Fee for attendance of Cllr Wait at the LALC Annual Conference | 35-00 |
| 1541 | Redleg.Net Ltd | Domain Name renewal | 24-00 |
| 1542 | Barbara Farbon | Community Grant Expenditure | 6-50 |
| 1543 | Stewarts Haulage | Wood Bark for the Play Area. Agreed as at Urgent Business Item | 1716-00 |
| 1544 | Came and Company | Insurance Cover for the next 3 years- see Item 49/18 | 714-06 |

28.02.18 Monitoring Statement

It was **RESOLVED** that the monitoring statement for the period to the 30/4/18 be approved and the Chair signed the statement on behalf of the Parish Council.

- 29/18 **Summer Newsletter**
It was **RESOLVED** to agree the contents of the Summer Newsletter. The Closing Date for items is the 15/6/18
- 30/18 **2017-18 Expenditure and Income**
It was **RESOLVED** to note the contents of the Expenditure and Income Reports for the 2017-18 Financial Year
- 31/18 **Bank Reconciliation to 31/3/18**
It was **RESOLVED** to note the information
- 32/18 **Highways Issues**
It was **RESOLVED** to maintain a record of incidents and provide further information to Lancashire County Council
- 33/18 **Standing Orders.**
It was **RESOLVED** to agree the contents of the Standing Orders
- 34/18 **Risk Assessment**
It was **RESOLVED** to agree the contents of the Risk Assessment
- 35/18 **Freedom of Information Act Publication Scheme**
It was **RESOLVED** to agree the contents of the Publication Scheme
- 36/18 **Asset Register.**
It was **RESOLVED** to agree the contents of the Register
- 37/18 **Financial Regulations**
It was **RESOLVED** to agree the contents of the Regulations
- 38/18 **General Data Protection Regulations. Data audit**
It was **RESOLVED** to agree the contents of the Data Audit
- 39/18 **Decision taken by Chair in conjunction with Clerk**
It was **RESOLVED** to note the decision
- 40/18 **Lancashire County Council. Community Transport Consultation**
It was **RESOLVED** to respond to the consultation
- 41/18 **Signage**
It was **RESOLVED** to agree the wording
- 42/18 **Arrangements for the Remembrance Day Parade**
It was **RESOLVED** to
Set up a working group
Give further consideration to the hire of a searchlight
- 43/18 **Calor Gas Rural Community Fund**
It was **RESOLVED** to note the information about the fund
- 44/18 **Historic England Decision in relation to the War Memorial**
It was **RESOLVED** to obtain additional information
- 45/18 **Ditch at Highfield Farm**
It was **RESOLVED** to obtain information from United Utilities
- 46/18 **Date of next Meeting**
The next full Parish Council meeting will take place on Monday 4/6/18 at 8pm at Bretherton Endowed C of E Primary School,

- 47/18 Exclusion of Press and Public**
It was **RESOLVED** to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in the next agenda items.

- 48/18 Replacement of Tennis Court Net**
It was **RESOLVED** to obtain additional information

- 49/18 Insurance Policy Renewal**
It was **RESOLVED** agree the insurance arrangements for the next 3 years

There being no further business the Chairman closed the meeting at 9.00pm.

Signed.....

Position.....

Date.....

