

BREHERTON PARISH COUNCIL

MEETING: Full Council Meeting
DATE: Monday 7th March @ 8.00 pm
VENUE: Bretherton Endowed School, South Road, Bretherton

MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF BREHERTON PARISH COUNCIL TO BE HELD AT 8.00PM ON MONDAY 7th MARCH AT BREHERTON ENDOWED SCHOOL, SOUTH ROAD, BREHERTON.

AGENDA OF PARISH COUNCIL

21/11 Apologies

To receive and accept apologies for absence.

22/11 Declarations of Interest

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises only as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally, you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek to improperly influence a decision on the matter.

23/11 Minutes of the Previous Meetings

To approve the minutes of the previous meeting on February 7th 2011.

24/11 Matters raised by members of the public, Police or County or Borough Councillors

To adjourn the meeting for a period of public discussion which may include reports from the police and County and Borough Councillors and will also allow members to provide to the public (for information only) any updates from working group activities in recent weeks.

25/11 Planning

25.01/11 Planning Applications:

Members to consider the following new/amended planning applications:-

Ref	Location	Development
11/00086/FUL	Hazelwood, North Road.	Detached garage.
11/00101/FUL	Carr House, Carr House Lane.	Further extension to previously approved buildings.

25.02/11 Decisions Made:

Members to note the following planning decisions.

Ref	Location	Details	Decision
10/01055/FUL	Barrowford House, Lock Lane, Sollom.	Demolition of existing building and erection of replacement dwelling.	Planning permission granted.

26/11 Finance

26.01/11 Payment

Members to receive, consider, approve and sign the following applications for payment.

Cheque no.	Recipient	Description	Amount
1014	CA Traffic Ltd	Purchase of Spid plates	£122.40
1015	J Cavan	Salary for February	£166.24
1016	J Cavan	Expenses to 28 th February 2011	£15.29
1017	Keith Eccleshall	Salary 1 st to 7 th February 2011	£24.60
1018	Graham Whittle Joinery	Repair of noticeboard	£40.00

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- 26.02/11 Monitoring Statement**
Members to receive, consider, approve and sign the Financial Monitoring Statement for the period to 28th February 2011.
- 27/11 Annual Risk Assessment**
Members to consider the Annual Risk Assessment for the Parish Council.
- 28/11 Appointment of Internal Auditor**
Members to appoint the Internal Auditor for the year ending 31st March 2011 and approve the audit fee.
- 29/11 Terms of Reference for Internal Auditor.**
Members to consider the terms of reference for the internal auditor.
- 30/11 Schedule of meetings for 2011/12**
Members to consider the schedule of meetings for 2011/12, including the date of the Annual General Meeting and the Annual Parish Assembly and agree the payment of the room hire charge.
- 31/11 Annual Assembly**
Members to consider arrangements for the Annual Parish Assembly and the Annual Report and to approve the cost of printing the Annual Report.
- 32/11 Removal of trees at corner of Bamfords Fold**
Members to consider and approve the removal of four trees at the corner of Bamfords Fold agree arrangements for obtaining tenders for the work and agree the cost of the works.
- 33/11 Bowling Club Donation**
Members to consider making a donation to the Bowling Club during 2011/12 and agree the size and date of any donation.
- 34/11 Christmas Tree**
Members to consider a request to erect a community Christmas tree.
- 35/11 Surface Water Drainage**
Members to consider building a database about ditches including the direction of flow, ownership and duties of landowners.
- 36/11 Parish Plan**
Members to consider progress towards the establishment of a Parish Plan and agree what further steps they wish to take.
- 37/11 Vote for Delegate on Three Tier Forum**
Members to consider delegating the choice of Parish Representative for the Chorley Area Three Tier Forum at the March meeting of the Chorley Area Committee of LALC to Cllr Jolley.
- 38/11 Playground Opening**
Members to consider arrangements to celebrate the opening of the new play area.
- 39/11 Quality Parish Council Status**
Members to consider plans to progress towards Quality Parish Council Status.
- 40/11 Adoption of BT phone boxes**
Members to consider whether they wish to apply to adopt any of the BT telephone boxes in the village.
- 41/11 Exclusion of press and public**
Pursuant to section 1(1), 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A to the Local Government Act 1972, Members to resolve to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in the next

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agenda item.

- 42/11** **Clerk's Contract**
Members to consider the addition of one salary scale point to the clerk's salary as detailed in Article 7 of her contract, following the obtaining of the CiLCA qualification.
- 43/11** **Date of next Meeting**
Members to consider and agree the time and date of the next full Parish Council meeting.

J W Cavan (Clerk)
1st March 2011