

BREThERTON PARISH COUNCIL

MINUTES of the Full Council Meeting held on Monday 7th March 2011 at Bretherton Endowed Primary School, South Road, Bretherton @ 8.00 pm.

Present: Cllr J T Rigby (Chairman), Cllr J Pigott, Cllr G Lloyd, Cllr S Moulton, Cllr B Monk and Cllr K Jolley and J Cavan (Clerk to the council).

In Attendance: One member of the Public. One further member of the public, Cllr Iddon and CBM Plummer attended part of the meeting.

21/11 Apologies

There were no apologies.

22/11 Declaration of Interest

Cllrs Pigott, Lloyd and Monk declared a personal interest in item 33/11 with regard to payment to the Bowling Club as they are members of the said club.

23/11 Minutes of Parish Council Meetings held on February 7th 2010

The minutes of the meeting of the council held on 7th February 2011 were RESOLVED to be an accurate record and were signed by the chairman.

It was RESOLVED to adjourn the Parish Council Meeting to allow public participation.

24/11 Matters raised by members of the public, Police, Borough or County Councillors

Cllr Iddon advised that he was available to assist the Parish Council if required with matters pertaining to Lancashire County Council. He intends to speak to Cllr Tim Ashton to support the campaign for a reduction in speed on sections of North Road and South Road.

He reported that he was aware of the state of the roads following the recent low temperatures and Lancashire CC had allocated an additional £11 million towards road repairs. Several sections of damaged road surfaces were reported to Cllr Iddon and he agreed to investigate and see if repairs could be expedited.

A letter from a member of the public was read to the meeting detailing issues with overhanging hedges, damage to cars and speeding vehicles. CBM Plummer advised that only one of the incidents of malicious damage had been reported to the police.

It was RESOLVED to re-convene the Parish Council Meeting.

25/11 Planning

25.1/11 New Planning Applications

Application Number	Location	Development	Parish Council Response
11/00086/FUL	Hazelwood, North Road.	Detached garage.	It was RESOLVED to make no comment.
11/00101/FUL	Carr House, Carr House Lane.	Further extension to previously approved buildings.	It was RESOLVED to OBJECT to the application as the appearance, design and nature of the development is inappropriate in such close proximity to a Grade 2* listed building; the appearance, design and nature of the building is inappropriate and of a scale unsuitable for the greenbelt; the development will result in increased traffic in close proximity to a major traffic junction; a large area of grass has already been removed and replaced with hard standing - creating an appearance that is not appropriate to the greenbelt and the proposal involves the demolition of a listed wall.

25.2/11 Decisions Made

Members noted the following planning decisions.

Ref	Location	Details	Decision
10/01055/FUL	Barrowford House, Lock Lane, Sollom.	Erection of replacement dwelling.	Planning permission granted.

26/11 Finance

26.1/11 Payments

It was **RESOLVED** to pay the following invoices, the invoices having been inspected/authorised and cheques signed by Cllr J Pigott and Cllr K Jolley.

Cheque no.	Recipient	Description	Amount
1014	CA Traffic Ltd	Purchase of Spid plates	£122.40
1015	J Cavan	Salary for February	£166.24
1016	J Cavan	Expenses to 28 th February 2011	£15.29
1017	Keith Eccleshare	Salary 1 st to 7 th February 2011	£24.60
1018	Graham Whittle Joinery	Repair of noticeboard	£40.00

26.2/11 Monitoring Statement

It was **RESOLVED** that the monitoring statement for the period to 28th February 2011 be approved and the Chairman signed the statement on behalf of the Parish Council.

27/11 Annual Risk Assessment

It was **RESOLVED** that the Annual Risk Assessment as updated in March 2011 be accepted.

28/11 Appointment of Internal Auditor

It was **RESOLVED** that Mr. John Lawson be appointed as Internal Auditor for the financial year ending 31st March 2011 and that his fee of £50 be approved.

29/11 Terms of Reference for Internal Auditor

It was **RESOLVED** that the Terms of Reference for the Internal Auditor for the year ending 31st March 2011 be accepted.

30/11 Schedule of meetings for 2011/12

It was **RESOLVED** that the Schedule of meetings for 2011/12, including the location and cost of room hire be agreed.

31/11 Annual Assembly

It was **RESOLVED** that the Annual Assembly would take place on 16th May at 7.30 pm.

32/11 Removal of Trees at the corner of Bamfords Fold

It was noted that planning permission had been received to remove 4 oak trees at the corner of Bamfords Fold. It was **RESOLVED** that three quotations would be sought to remove the trees, stack the wood removed on site in lengths not exceeding 50cm and inject stump killer into the remaining stumps.

33/11 Bowling Clun Donation

It was **RESOLVED** that a donation of £1300 would be made to the bowling club with payment being made in November 2011.

34/11 Christmas Tree

The possibility of providing a village Christmas tree was considered and it was **RESOLVED** that it would not be viable to provide one.

35/11 Surface Water Drainage

The desirability of producing a record of all drain, drainage ditches and water courses in the village was considered. It was **RESOLVED** to contact the Environment Agency, United Utilities and the Lilford Estate to ask for a map and details of any drainage ditches, water courses, sewers, and surface water drains in the village that they have responsibility for.

36/11 Parish Plan

It was RESOLVED to defer this item until the June meeting.

37/11 Voting for the delegate on the Three Tier Forum

It was RESOLVED that the council's vote for the parish council representative on the Chorley Three Tier Forum would be delegated to Cllr. Pigott.

38/11 Playground Opening

Cllr. Pigott provided an update on the progress towards completion of the playground project which was on schedule for completion. The official opening will take place on April 30th.

39/11 Quality Parish Council Status

It was RESOLVED to defer this item to the June meeting.

40/11 Adoption of BT Phone Boxes

It was RESOLVED that in the absence of British Telecom actively seeking the adoption of the phone box outside The Blue Anchor, they would be asked to paint the exterior and repair the broken pane of glass.

41/11 Exclusion of Press and Public

It was RESOLVED, pursuant to Section 1 (1), 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A to the Local Government Act 1972, to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in agenda item 42/11.

42/11 Clerk's Contract

It was noted that the clerk had been awarded the Certificate in Local Council Administration qualification. In accordance with her contract it was therefore RESOLVED to award her one more salary point on the National Association of Local Councils Salary Scale.

43/11 Date of Next Meeting

The next meeting will take place on April 4th at 8.00 pm.

There being no further business, the meeting closed at 9.55 pm.

Signed _____

Dated _____