

BREHERTON PARISH COUNCIL

MINUTES of the Meeting held on Monday 6th June 2011 at Bretherton Endowed Primary School, South Road, Bretherton @ 8.00 pm.

Present: Cllr J T Rigby, Cllr G Lloyd, Cllr S Moulton, Cllr J Pigott, Cllr R Booth and Mrs J Cavan (Clerk to the council).

In Attendance: One member of the public.

73/11 **Apologies for Absence**

Apologies were received and accepted from Cllr Jackson who is on holiday.

74/11 **Declarations of interest**

Cllr Rigby declared a personal and prejudicial interest in item 77/11 and left the room during this item.

75/11 **Minutes of the Previous Meeting**

The minutes of the Annual General Meeting held on 16th May 2011 were held to be a true and accurate record and were signed by the Chairman.

It was **RESOLVED** to adjourn the meeting to allow public participation.

76/11 **Matters raised by members of the public, police or County or Borough Councillors**

Mr. Williams reported an incident of fly tipping on Back Lane; between the junctions with Sarah Lane and Flag Lane. He also advised that Sarah Lane and Back Lane were in a very poor Condition due to pot holes.

Cllr Rigby advised that the organisers of Walking Day were very concerned about safety in view of the number of pot holes in Pompian Brow. The Highways Department has been out to inspect.

It was **RESOLVED** to re-convene the Parish Council Meeting.

77/11 **77.1/11 New Planning Applications**

Application Number	Location	Development	Parish Council Response
11/00371/FUL	173 South Road	Erection of porch to west facing elevation.	It was RESOLVED to make no comment.

77.2/11 **Decisions Made**

Members noted the following planning decisions.

Ref	Location	Details	Decision
None			

78/11 **Finance**

78.1/11 **Payments**

It was **RESOLVED** to pay the following invoices, the invoices having been inspected/authorised and cheques signed by Cllr Rigby and Cllr Pigott.

Cheque no.	Recipient	Description	Amount
1038	J Cavan	Expenses to 31 st May 2011	£22.42
1039	J Cavan	Salary for May	£172.31
1040	James Forshaw Grounds Maintenance	Grounds maintenance - May	£197.50
1041	Rufford Printing Company	Annual Report Printing	£72.00
1042	Yates Playgrounds Ltd	Swings for play area	£1614.00
1043	John Lawson	Internal Audit	£50.00
1044	Broker Network Ltd	Insurance renewal	£623.30

78.2/11 Monitoring Statement

It was **RESOLVED** that the monitoring statement for the period to 31st May 2011 be approved and the Chairman signed the statement on behalf of the Parish Council.

79/11 Mr. Gordon Gregg

It was **RESOLVED** that the Council would install a structure in the village to commemorate the life of Mr. Gregg and his tremendous service to the Parish Council and the village as a whole. Favoured suggestions were a new noticeboard for Village Heart and a plaque on a picnic table at the Recreation Ground. The clerk will investigate costings and supply and report back.

80/11 WEBSITE

It was **RESOLVED** to defer this item until the July meeting.

81/11 Grounds Maintenance

It was noted that following the installation of the play equipment the grass in the area needed to be strimmed rather than mown by a tractor and this generated an additional charge of £45 per visit. There would however be funding available from the playground budget to pay for this and other maintenance issues. It was **RESOLVED** that the Grounds Contractor would be asked to undertake these cuts of the playground area twice a month in April, May and June and once a month in July, August and September.

82/11 Playground Inspection

It was noted that the Council's insurers had advised that they felt that the completion of weekly inspection sheets was a positive thing and it was therefore **RESOLVED** that weekly inspections of the play area and other Parish Council managed/owned areas of the village would continue and forms would be submitted to the clerk.

83/11 Damage to hedge and fence at play area.

It was noted that the fence, hedge and plants at the play area had been damaged. This damage had been repaired by Mr. Kevan Williams of The Blue Anchor and the meeting noted the Council's gratitude to him.

84/11 Exclusion of press and public

It was **RESOLVED**, pursuant to Section 1 (1), 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A to the Local Government Act 1972, to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in agenda item 42/11.

85/11 Replacement of Clerk

The terms of the Job Description, person Specification and advertisement wording were agreed. It was **RESOLVED** that Cllr Lloyd and Moulton would shortlist candidate on 24th June and interviews would take place, with the full council, the following week.

86/11 Date of Next Meeting

The next meeting will take place on July 4th at 8.00 pm.

There being no further business, the meeting closed at 8.55 pm.

Signed _____

Dated _____