

BREHERTON PARISH COUNCIL

MINUTES of the Meeting held on Monday 4th July, 2011 at Bretherton Endowed Primary School, South Road, Bretherton @ 8.00 pm.

Present:, Cllr G Lloyd, Cllr S Moulton, Cllr J Pigott, Cllr R Booth, Mrs. J Cavan (former Clerk to the Council). and Mrs. G Southworth (Clerk to the Council)

In Attendance: No members of the public were in attendance.

87/11 Apologies for Absence

None.

88/11 Declarations of interest

Cllr Lloyd and Cllr Pigott declared a personal interest in item 92/11 as they are both members of the Bretherton Parish Institute.

89/11 Minutes of the Previous Meeting

The minutes of the Annual General Meeting held on 6th June, 2011 were held to be a true and accurate record and were signed by the Chairman.

It was **RESOLVED** to adjourn the meeting to allow public participation.

90/11 Matters raised by members of the public, police or County or Borough Councillors

Cllr Lloyd reported that a Grants Officer had been allocated to assess the Parish Council Lottery Bid.

Cllr Pigott raised the issue of the emptying of the waste bins and the need to consult with Chorley Borough Council.

Cllr Pigott reported that the next Liaison Meeting with Chorley Borough Council will be held on the 20th July, 2011.

It was **RESOLVED** to re-convene the Parish Council Meeting.

91/11 New Planning Applications.

It was reported that none had been received since the last meeting.

92/11 Finance

92.1/11 Payments

It was **RESOLVED** to pay the following invoices, the invoices having been inspected/authorised and cheques signed by Cllr Booth and Cllr Pigott.

Cheque no.	Recipient	Description	Amount
1045	J Cavan	Expenses to 30 th June 2011	£14.96
1046	J Cavan	Salary for June	£172.31
1047	James Forshaw Grounds Maintenance	Grounds maintenance - June	£287.50
1048	Bretherton Parish Institute	Playground Project – Hire of facilities	£500.00
1049	Peacock Design	Playground Project	£3032.00
1050	Landscape Engineering Ltd	Playground Project	£32,169.82
1051	James Forshaw Grounds Maintenance	Additional grass cutting	£135.00
1052	Glasdon UK Ltd	Playground Project – Litter bins	£1224.46
1053	Rufford Printing Company	Newsletter	£70.00

92.2/11 Monitoring Statement

It was **RESOLVED** that the monitoring statement for the period to 30th June 2011 be approved and the Chairman signed the statement on behalf of the Parish Council.
(It was resolved that Chorley Borough Council be asked to agree to the establishment of Maintenance Fund for the up keep of the Playground.)

93/11 Memorial to Mr. Gordon Gregg

It was **RESOLVED** that members of the public be given the opportunity to contribute towards the cost of a memorial,
Cllr Booth agreed to produce a draft poster and email it to other members for their views and to approach those he felt would be interested.
It was agreed that additional quotes be obtained for a notice board

94/11 Website

It was **RESOLVED** the Cllr Piggott will allocate the different parts of the site to the members of the Parish Council, and ask them to update the information

95/11 Waste Bins in the Village

It was **RESOLVED** to defer this item to the September meeting

96/11 Parish Plan

It was **RESOLVED** that a sub committee consisting of Cllr Lloyd, Cllr Piggott, Cllr Moulton and Cllr Booth be set up to consider the development of a Parish Plan.

97/11 Cutting of hedge on playing field

It was **RESOLVED** that additional quotes be obtained by Cllr Moulton and Mrs. Cavan, with a view to the work being carried out in August.

98/11 Exclusion of press and public

Pursuant to section 1(1), 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Schedule 12A to the Local Government Act 1972, it was **RESOLVED** to exclude the press and public from the meeting due to the confidential nature of the business to be transacted in the next agenda item.

99/11 Appointment of Clerk/Responsible Financial Officer

It was **RESOLVED** that the Mrs Glenys Southworth should be offered the post of Clerk and Chief Financial Officer. Mrs Southworth confirmed her acceptance of the post. Cllr Lloyd paid tribute to Mrs. Cavan and on behalf of the Parish Council, thanked her for all her work.

100/11 Date of next Meeting

The next meeting will take place on Sept 5th at 8.00 pm. at Bretherton Endowed School, South Road, Bretherton.

There being no further business, the meeting closed at 8.55 pm.

Signed _____

Position _____

Date _____