

BREThERTON PARISH COUNCIL

MINUTES of the Annual General Meeting held on Monday 16th May 2011 at Bretherton Endowed Primary School, South Road, Bretherton @ 8.00 pm.

Present: Cllr J T Rigby, Cllr G Lloyd, Cllr S Moulton, Cllr J Pigott, Cllr R Booth and Cllr W Jackson and Mrs J Cavan (Clerk to the council).

In Attendance: One member of the public.

58/11 Election of Chairman

Cllr Gwyneth Lloyd was elected as Chairman and duly signed her acceptance of office.

59/11 Election of Vice Chairman

Cllr Simon Moulton was elected as Vice Chairman and duly signed his acceptance of office.

60/11 Apologies for Absence

There were none.

61/11 Declarations of interest

Cllr Pigott declared a personal and prejudicial interest in item and left the room during this item.

62/11 Minutes of the Previous Meeting

The minutes of the meeting held on 4th April 2011 were held to be a true and accurate record and were signed by the Chairman.

It was **RESOLVED** to adjourn the meeting to allow public participation.

63/11 Matters raised by members of the public, police or County or Borough Councillors

Cllr Pigott advised that a lime tree had fallen at the Apiary due to disease. John Jolley had suggested that a replacement lime be planted to maintain the historical link to bee keeping at the Apiary. The landowners have been asked to plant a lime tree in its place. Cllr Lloyd reported that the application for Heritage Lottery funding for the Village Crosses Project was now complete.

It was **RESOLVED** to re-convene the Parish Council Meeting.

64/11 64.1/11 New Planning Applications

Application Number	Location	Development	Parish Council Response
11/0237/FUL	Moss Hey, North Road.	Erection of portal building incorporating hay and feed store to house specialty goats and pigs.	It was RESOLVED to make no objection.

64.2/11 Decisions Made

Members noted the following planning decisions.

Ref	Location	Details	Decision
11/0101/FUL	Carr House, Carr House Lane.	Further extension to previously approved buildings to be used as offices (B1).	Application withdrawn

65/11 Finance

65.1/11 Payments

It was **RESOLVED** to pay the following invoices, the invoices having been inspected/authorised and cheques signed by Cllr Rigby and Cllr Moulton.

Cheque no.	Recipient	Description	Amount
1027	Wickstead Leisure Ltd	Purchase of Skiddaw Dome Climber	£2343.60
1028	Lancashire CC	Room Hire – February and March	£40.00
1029	Signs and Graphics	Recreation Ground Sign	£210.00
1030	Landscape Engineering Ltd	Recreation Ground Project	£27,655.08
1031	Wignalls Landscapes	Removal of trees on Bamfords Fold	£144.00
1032	Jill Cavan	Salary – April 2011	£172.31
1033	Jill Cavan	Expenses for April 2011	£8.18
1034	Copper Creative	Website Hosting	£100.00
1035	James Forshaw Grounds Maintenance	Grounds Maintenance	£197.50
1036	J Pigott	Purchase of paint for play area	£31.09
1037	J Bullen	Repair of play area benches	£62.75

65.2/11 Monitoring Statement

It was **RESOLVED** that the monitoring statement for the period to 30th April 2011 be approved and the Chairman signed the statement on behalf of the Parish Council.

65.4/11 Annual Return for Year Ended 31st March 2011

It was **RESOLVED** to approve the Statement of Accounts and Annual Governance Statement on the Annual Return for the year ended 31 March 2011. The Chairman and Clerk signed the Annual Return on behalf of the Parish Council.

66/11 Insurance of play equipment

It was **RESOLVED** that with effect from the renewal date of the insurance policy (1st June 2011) the playground equipment would be insured against “All Risks”. It was noted that the excess would be £250.

67/11 Insurance Renewal

It was **RESOLVED** that with effect from 1st June 2011 the insurance cover would be transferred to the Parish Council Insurance Scheme, underwritten by Aviva and administered by Came and Company.

68/11 Newsletter

It was **RESOLVED** that the next newsletter would be published at the beginning of July and the content and cost of printing was agreed.

69/11 Play Area

Cllr Pigott advised that the play area was now almost complete. A 5% retention would be kept for twelve months against the final invoice.

70/11 Playground Inspection Forms

It was **RESOLVED** that advice would be sought from the insurance company on the best way to carry out and record the play area inspections and in the meantime the Councillor on the rota would contact the clerk should they note anything amiss when carrying out their inspection.

71/11 Speed Indicator Device (Spid)

Cllr Pigott advised that, following Brian Monk’s retirement from the council, further volunteers would be needed to deploy the Spid. Cllrs Moulton, Booth and Jackson agreed to undertake the training and participate in the deployment of the Spid.

72/11 Date of Next Meeting

The next meeting will take place on June 6th at 8.00 pm.

There being no further business, the meeting closed at 9.25 pm.

Signed _____

Dated _____